

LOUISIANA RICE PROMOTION BOARD
Board of Directors Meeting
Meeting Minutes

LSU Rice Research Station, Crowley, LA
Wednesday, June 30, 2021

Call to order, opening comments and certification of quorum

Chairman Owen called the meeting to order at 1:00 pm and welcomed members and guests. Quorum was certified.

Call for Executive Session

There was a discussion about the need for an Executive Session. It was noted an Executive Session was not needed.

Agenda review and approval of December 8, 2020 minutes

Chairman Owen presented the agenda and the minutes for consideration.

MOTION by Tommy Faulk; **SECOND** by Paul Johnson
To accept agenda as presented.

MOTION CARRIED UNANIMOUSLY

MOTION by Kane Fontenot; **SECOND** by Paul Zaunbrecher
To accept the December 8, 2020 minutes as submitted

MOTION CARRIED UNANIMOUSLY

LARPB Financial Reports

Nicole Broussard, CPA with Kolder, Slaven & Co, LLC, presented the current financial report noting that Assessments to-date for the current fiscal year was \$ 845,003 with refunds to-date of \$ 68,039.

Chairman Owen asked the Board to review the financial reports including the general ledger. There were no questions from the Board concerning the financial reports.

MOTION by Thomas Faulk; **SECOND** by Paul Johnson

To approve financials statements as rendered.

MOTION CARRIED UNANIMOUSLY

Board Updates

A listing of Board Members who submitted their Ethics training, sexual harassment training and Financial Disclosures were emailed. Several Board members are not in compliance.

The Board needs to pass a Resolution for Delegation of Authority relative to the prevention of sexual harassment. The Board will follow the Louisiana Department of Agriculture and Forestry's sexual harassment policies and procedures.

With this adoption of the Resolution, the Board's policies and procedures will need to be updated and adopted.

MOTION by Tommy Faulk; **SECOND** by Paul Johnson

To accept the Resolution for Delegation of Authority relative to the prevention of sexual harassment. The Board will follow the Louisiana Department of Agriculture and Forestry's sexual harassment policies and procedures.

MOTION CARRIED UNANIMOUSLY

MOTION by Kent Brown; **SECOND** by Christian Richard

To adopt the Board's updated policies and procedures.

MOTION CARRIED UNANIMOUSLY

Certified LA Grant Update

John Owen, Chairman updated the Board on the approval of the 4th Certified LA Grant in the amount of \$15,000. The Subcommittee meet and suggested either Shreveport, Alexandria or Monroe be the target city for this campaign.

Mark Pousson spoke to the Board about their Certified LA Grant. Their conference was cancelled due to COVID-19 and the proceeds from the two grants will be used for the upcoming conference.

In-state, Board-Directed Promotion Projects Update

Kane Webb updated the Board on recent Rice Promotion Projects.

Funding Requests Reports

- | | | |
|---|---|------------------------------|
| • USA Rice Council | - | Betsy Ward and Michael Klein |
| • Louisiana Independent Rice Producers Assn | - | Mark Pousson |
| • LA Radio Network | - | Jennifer Marsh |
| • LA Farm Bureau (TWILA) | - | Neal Melancon |

Act on Funding Requests

MOTION by Paul Johnson; **SECOND** by Tommy Faulk

To accept funding of Ag Magic in the amount of \$1,000.

MOTION CARRIED UNANIMOUSLY

MOTION by Kane Fontenot; **SECOND** by Paul Zaunbrecher
To accept funding of LA Radio Network Campaign in the amount of \$12,925
MOTION CARRIED UNANIMOUSLY

MOTION by Kent Brown; **SECOND** by Paul Johnson
To accept funding of Ag Expo in the amount of \$3,500.
MOTION CARRIED UNANIMOUSLY

MOTION by Mark Pousson
To accept funding of U.S. Producer's Film at Convention in the amount of \$25,0000
MOTION did not receive a SECOND. MOTION did not carry.

MOTION by Paul Johnson; **SECOND** by Kane Fontenot
To accept funding of US Rice Farmer's Group not to exceed \$12,000.00.
MOTION CARRIED UNANIMOUSLY

MOTION by Kent Brown; **SECOND** by Tommy Faulk
To accept funding of LA Farm Bureau (TWILA) in the amount of \$5,000.00
MOTION CARRIED UNANIMOUSLY

MOTION by Kent Brown; **SECOND** by Christian Richard
To accept funding of U. S. A. Rice Council at the minimum amount of \$400,000.00 but not
to exceed \$1,000,000.00.
MOTION CARRIED UNANIMOUSLY

MOTION by Christian Richard; **SECOND** by Kane Fontenot
To accept funding of LA Certified Rice program in the City of Shreveport in the amount of
\$17,500. \$15,000 to come from LDAF Grant and \$2,500 from In-state promotion funds.
MOTION CARRIED UNANIMOUSLY

Act on Contracts

Kolder, Slaven & Co. LLC

MOTION by Tommy Faulk; **SECOND** by Paul Zaunbrecher
To approve the contract with Kolder, Slaven & Co. LLC for professional accounting services for an
annual fee of \$5,075.
MOTION CARRIED UNANIMOUSLY

Borne, Wilkes & Rabalais, LLC

MOTION by Paul Johnson; **Second** by Christian Richard
To approve the contract with Borne, Wilkes & Rabalais, LLC for professional legal services for an
annual fee of \$2,000.
MOTION CARRIED UNANIMOUSLY

U. S. A. Rice Council

MOTION by Kent Brown; **Second** by Christian Richard
To approve the contract with U. S. A. Rice Council.
MOTION CARRIED UNANIMOUSLY

Amended Budget and New Budget

2020 – 2021 Amended Budget

MOTION by Kane Fontenot; **Second** by Tommy Faulk
To approve the 2020 – 2021 Amended Budget.
MOTION CARRIED UNANIMOUSLY

2021 – 2022 Budget

MOTION by Kane Fontenot; **Second** by Paul Zaunbrecher
To approve the 2021 – 2022 Amended Budget.
MOTION CARRIED UNANIMOUSLY

Election of Officers

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Chairman Owen requested nominations for the Officers.

MOTION by Christian Richard, **Second** by Paul Zaunbrecher
To nominate John Owen as Chairman, Kane Fontenot as Vice-Chairman and Tommy Faulk as Secretary/Treasurer and Tommy Faulk, Christian Richard and Paul Zaunbrecher as signatories on the checking account.
MOTION CARRIED UNANIMOUSLY

Appointments

MOTION by Kent Brown, **Second** by Paul Johnson
To appoint Edward Barousse as the Board's Education Liaison on Ethics.
MOTION CARRIED UNANIMOUSLY

MOTION by Thomas Faulk; **Second** by Kane Fontenot
To reappoint Christian Richard as the board's representative to Louisiana Rice Farmers' Group.
MOTION CARRIED UNANIMOUSLY

Public Comments

Chairman Owen called for public comments.
None were offered.

Adjournment

MOTION by Kane Fontenot; **Second** by Paul Zaunbrecher.
To adjourn the meeting.
MOTION CARRIED UNANIMOUSLY

Meeting at was adjourned at 3:45 pm